



Embassy of Israel

B2 (Business/Meeting/ Conference) VISA CHECKLIST		Yes	No
1	Application form for Business visa to be filled in completely and signed by the applicant. (01 application form per person)		
2	Two Recent (not older than six months) photographs in color with white background. (5.5cm * 5.5cm). Please Do NOT Staple		
3	The Passport should be valid for at least six months (any other type of travel document should be valid for at least six months), beyond the intended duration of stay in the Israel territory and with at least one blank page to affix the visa		
4	A signed invitation letter (in Hebrew) from the Israeli company containing following detail:**		
(a)	Name of the applicant invited		
(b)	Passport number of the applicant		
(c)	Duration of visit & purpose of travel to Israel		
(d)	Days of the intended stay & dates of Visit.		
**	**This letter Should come to the Embassy by Fax from Israel-		
	** Fax No. of Embassy/Consulate- Delhi- +91-11-30414555 & for Mumbai- + 912261600599		
5	A Covering letter from the Indian organization or company containing following details:		
(a)	Name and designation of the applicant and also of the signatory (of managerial or executive level) with signature certifying that you will be visiting the Israeli company concerned.		
(b)	An outline of the applicant's itinerary, purpose of visit names and addresses of the companies he/she intends to visit.		
(c)	Days of the intended stay		
6	Proof of funds for stay/ Evidence of source of Financial support such as :		
(a)	Bank statement for last three months (Name of the applicant should be certified by the bank in the statement) -- Statement downloaded from the internet will NOT be accepted.		
(b)	Salary Statement for the last 2 months.		
7	Flight Ticket Booking		
8	Overseas travel medical insurance valid for Israel .The insurance has to cover the applicant for at least 40,000 US\$ or equivalent, for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.*Travel Insurance must have a validity of a year.		
9	One Photocopy of first and last page of the passport (in one page) to be submitted.		

Note: All documents should be in A4 size and not in back to back format. Further applicant could be asked for additional documents or may be called for an Interview if required by The Embassy / Consulate General of Israel.

Validity of Insurance: From To

Remarks:

VFS Staff name:-

Signature:-